**Date: 18-1-2023**

**From**

**Dr. Radhakrishna Sharma,**

Professor and Coordinator- Mae-Ground, JKSHIM, Nitte.

**To**

**Prof. Yogeesh Hegde**

 Director-Campus Maintenance and Devt.

Nitte-574110

**Dear Sir,**

**Subject: Permission to use B.C. Alva Indoor and Sadananda Auditorium for conducting Indoor events for students and staff from 2.30 PM to 6.30 PM on 7-2-2024 (Wednesday).**

As a part of Institute Day celebrations, our Institute has scheduled Indoor games competitions on 7th February, 2024 from 2.30 PM to 6.30 PM for the faculty and students at Sadananda and B.C Alva Indoor stadium. We would like to conduct Shuttle, TT, Carom and Chess competitions and ladies and **g**ents. Please note that the Sadananda Auditorium is already booked for the event.

In this connection, we request you to permit us to use the above venue for conducting the events. We will request Physical Education Department, NMAMIT, for making the necessary arrangements for the smooth conduct of the events.

Thanking you,

Yours sincerely

**Sd/**

**Dr. Radhakrishna Sharma (M: 97411 17251)**

**Coordinator- Mae-Ground (Mana****gement in Ground), JKSHIM, Nitte.**