CIRCULAR

15-12-2023

The photo session for **final year M.tech, MCA students, Teaching and Non teaching staff and committes** is scheduled on **09.02.2024 (Friday)** in Sadananda open air Auditorium. All are requested to cooperate to maintain the time schedule.

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| **Sl.no.** | **Time** | **Department/ groups** | **Sl.no.** | **Time** | **Departments/ groups** |
| 1 | **9:15 to 9:45** | 1. Final Year **MCA A&B** sections  2. First Year **M.Tech** of all branches | 3 | **10:00 to 10:35** | 1. Physics  2. Chemistry  3.Mathematics  4.Humanities  5. AI-DS  6. AI-ML  7. BT  8.CCE  9.CV (director IIC)  10.CSE  11.E&C  12. E&E  13.ISE  14. Mechanical  15.MCA  16.RI  **(Teaching and Non-teaching staff)** |
| 2 | **9:45**  **To**  **10:00** | 1.Ladies Hostel (UG &PG)  2. Gents Hostel (UG &PG)  3. Security  4.Gardners  5. Construction and Maintaenance staff  6. Dental and Medical staff  7.Housekeeping  8.Guest House  9. Sports | 4 | **10:35 to 10:55** | 1. Academic& account section  2. Administration, General Stores  3. PA to principal, PA to Director ICC, Dispatch, Reception  4. Examination section and COE's office  4. Student's Co-operative society  5. Library Staff  6. Hostel Office |
| 5 | **10:55**  **to**  **11:30** | **Committes and clubs:**  1.Institution of Engineers  2.IEEE  3. ISTE  4. EDC cell and STEP, IIC  5.Alumni Associattion office bearers  6.Research Committee  7. EXPRO  8.Performance monitoring Cell  9. Editorial Team of College Magazine | 6 | **11:30 to 12:00** | ACM, CSI, Condition Monitoring Society of India, FPSI, IWS, NAIN, CFSI- Robotics Club, IoT club, SAE Bajaj, Aero Club, HAM Radio Club, Finite Loop, NCC, NSS and Red Cross, Cultural Committee,  Yakshagana Team  Class Representatives of 1st year and higher sems |

Principal

**Copy to:** Principal's table, Registrar, Vice Principal & Dean(Academics), Vice Principal & COE, Director IIC, Dear (R&D), Dean (Student Welfare), Dean(Admissions).

Nitte off campus center- Deputy COE , Deputy Registrar, Deputy Registrar- office

**HODs**: Civil, Mech, E&E, E&C, CSE, ISE, BT, CCE, AIDS, AIML,RI, MCA, Maths, Physics, Chemistry, Humanities, Library.

First year Co-ordinator, PG Co-ordinator – for informing students, Placement & Training (for information), Resident Engineer – to circulate to all satff of all sections, EDC Cell, Dental and Medical.

Academic Office, Accounts Office, Administrative Office, COE office and staff, Exam Section, Stores & Purchase, Students Co-operative society, Hostel Office, Gents and Ladies Hostels(PG &UG), Guest House. Vice principal's office, Community organizer, Alumni office.

**Committee –In-Charges**: Dr. Mallikappa, Dr. Gururaj Upadhyaya, Dr. Sharathchandra, Dr. Dilip Kumar K., Dr. Vijeesh V., Dr. Vasudeva Acharya, Dr. Janardhan Nayak, Dr.Anil Kumar, Dr. Latha Shenoy, Mr. Mohan Poojary, Dr. Shashank Shetty, Mrs. Niju Rajan, Mr. Srinivas Nekkar.

**Magazine Committee members**:

Dr. Shrividya G.,(Editor) Members -Dr. Vidya Kudva, Dr Anisha P. Rodrigues, Ms. Keerthana Chigateri, Dr. Mangala, Mrs. Suneetha R. Shetty(Administrative section)

**All Department Notice Boards**

**Security office for information and to make necessary arrangements at Sadnanda Auditorium.**