Dear Sir/ Madam,

The Staff Development Centre, Nitte DU, in collaboration with the HR department, is conducting the **Common Induction Program**for the employees who joined Nitte DU in November/December 2023. List attached.

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| --- | --- | --- | --- | --- |
| **21** | **NMAMIT** | **Mr. Sachion Shetty** | **Conductor**  | **Online-Regional**  |
| **22** | **NMAMIT** | **Mr. Prashanth**  | **Conductor**  | **Online-Regional**  |
| **23** | **NMAMIT** | **Mr. Shivaprasad** | **Conductor**  | **Online-Regional**  |

**Venue: Palguni seminar hall, 2nd floor, Ramanujan Block**

**Date: 22 December 2023**

**Time: 2.30 pm to 4 pm**

Facilitator: Mr. Phalaksha, HR Officer, Nitte DU

**The Common Induction Program is mandatory for all new employees.**

**Instruction for the participants:**

* Attending the session is mandatory
* Kindly reach the venue 10 mins before the scheduled time
* Feedback is mandatory
* Please call on **SDC No: 9980669123** for any queries/information

Regards

Staff Development Centre, Nitte University