



**NITTE**  
(Deemed to be University)

**NMAM INSTITUTE  
OF TECHNOLOGY**

(An off-Campus Institution of NITTE (DEEMED TO BE UNIVERSITY), MANGALORE)

## Department of MCA

Date: 27-10-2023

From,

Mr. Sharath K R  
Semaphore Coordinator  
MCA Department  
NMAMIT, Nitte

To,

The Principal  
NMAMIT, Nitte

Through,

Dr. Mamatha Balipa  
Professor & Head  
MCA Department  
NMAMIT, Nitte

Respected Sir,

**Subject:** Request for permission to organize Semaphore – 2023-24.

As per the discussion held in the department, it is decided to organize "Semaphore" on 20<sup>th</sup> and 21<sup>st</sup> November, 2023. I kindly request you to grant the permission to conduct the same.

Thanking you

Yours sincerely

(Sharath K R)

*M. B. Balipa*  
*27/10/23*

*Permitted*

*AA*

*27/10.*



**DEPARTMENT OF MCA**

18-10-2023

**Budget for Semaphore 2023-24**

Category	Quantity	Total Cost
<b>Stationaries</b>		
ID with tags	350*40 =14000	17495
Certificates	100	
Scribble Pad	100*15=1500	
Sticker	45*15=675	
File	45*20=900	
Pens	80*4=320	
<b>Awards &amp; Mementos</b>		
Mementos	15000	31000
Awards	18000	
<b>Food</b>		
Breakfast	250*350	87500
Lunch(Day 1)		
Lunch(Day 2)		
Shamiyana	6000	6000
Banners and Printing	16000	16000
Decoration	14000	14000
Bouquets & Water bottle	4500	4500
Event requirements & Miscellaneous	18000	18000
<b>Grand Total</b>		<b>194495</b>

*Sharath*

Mr. Sharath K. R.  
SEMAPHORE Coordinator

*Dr. Mamatha Balipa*  
Dr. Mamatha Balipa  
Professor & Head

*Approved*  
*AA*  
27/10