

**N.R.A.M. POLYTECHNIC (AIDED), NITTE - 574 110**

Date: 18.10.2021

To:

The Principal,  
NMAMIT,  
NITTE - 574 110

Respected Sir,

Sub: Requisition for providing "Sadananda" Open Air Auditorium -  
regarding

\*\*\*\*

As our institution has planned to organize the Induction Program for I Year students on 27<sup>th</sup> October 2021 from 9.00 a.m. to 4.30 p.m. I kindly request you to provide the "Sadananda" Open Air Auditorium and do the needful.

And I also request you to provide the following items.

- |                  |            |
|------------------|------------|
| 1. Mica          | - 1 No.    |
| 2. Cordless Mica | - 2 Nos.   |
| 3. Chairs        | - 300 Nos. |
| 4. Tables        | - 10       |

Thanking you,

Yours faithfully,

  
PRINCIPAL 18/10/21  
Principal  
NRAM Polytechnic (Aided)  
NITTE - 574 110