Ref. No. NMAMIT/2018/ 53 Date : 20/02/2019

***CIRCULAR***

**Meeting of the Proctors, Faculty advisors of all II semester classes (Section A to P) and faculty members who are taking II semester classes will be held on Friday ,22nd Feb. 2019 in “Sowparnika ” Seminar Hall to discuss the performance of II semester students in MSE I . Faculty members who are taking II semester classes are requested to attend the meeting with necessary information about those students with cases of attendance shortage and poor performance is CIE if any. Teachers who have classes may join the meeting after finishing their classes.**

***Date of Meeting: 22/02/2019***

***Time: 3.00 P.M to 4.15 P.M***

***Venue: “Sowparnika” Seminar Hall***

**Dean Academics** **PRINCIPAL**