From,

 Shashank Shetty

 Centre Head-CFSI

 Assistant Professor, Dept. Of CSE

 NMAMIT, Nitte

Through,

 The Principal

 NMAMIT, Nitte

To,

 Dr. I. R Mithanthaya

 Vice Principal & Dean Academics

 NMAMIT, Nitte

Respected Sir,

 Subject: Permission to provide the venue Sambhram Auditorium for the IIT, Madras Visit- Regd.

The delegates from IIT, Madras and Government would be visiting our campus on 24th April 2017 (Monday). There would be a Joint Focused Meeting between the students and faculties of NMAMIT, NITK with the delegates. So, I would request you to provide the Sambhram Seminar Hall for the same from Morning (9.00AM) to afternoon (2.00PM).

Thank You,

Yours Sincerely,

SHASHANK SHETTY